



# STITTSVILLE MINOR HOCKEY ASSOCIATION

Stittsville Minor Hockey Association  
Monthly Council Meeting – July 18, 2023  
8:00 PM – in person at Ale - Amberwood Lounge & Eatery

## In attendance:

Scott Phelan*	Wendy Poole	Mike Bew*
Mike Taylor	Cory Poole	Courtney Millbury
Rob Lomas*	Richard Hogue	Mike Kemp*
Marie Côté*	Brad MacDonald	Bethany Roy
Leanne Simpson	Jennifer MacDonald	
Bill Corcoran*	Emily Parent*	

\*denotes voting Executive members

## Agenda:

### 1- Call to Order

The meeting was called to order at 8:01pm with Scott Phelan, President chairing.  
Motion made by Rob Lomas (Director at Large) and Bill Corcoran (Director of Development)

### 2-Approval of the Agenda

There was no motion made to approve the proposed agenda - not applicable

### 3- Approval of the Minutes

Marie Côté (Secretary) made a motion to approve the minutes from the June meeting. Motion approved by Mike Bew (Director of U11/U113) and Bill Corcoran (Director of Development)

### 4- Conflict of Interest

Quorum was established, voting members acknowledged and no conflicts declared.

### 5- President Update

- D4/LCMHL monthly meeting was held this evening with our new D4 Chair Amanda Waterfield. Allyssia Chamberlain and Marie Côté are both taking on statistician roles with LCMHL for the 2023-2024 season
- Boundaries will be reviewed this year. Reminder that if the transfer request is for competitive, a competitive transfer form needs to be completed. If the transfer request is for house, a house transfer request form needs to be completed.

- HEO has additional money that can be used towards additional costs (goalie gear, etc). There is a form that we will need to be complete but let's think of what we could potentially put the money towards.
- Reminder that the Respect in Sport course needs to be completed by 1 parent per player and is not reimbursable. The district will be more strict with having this completed and will follow up with the families that have yet to complete the course.
- The bench certifications deadline for this season will be November 30, 2023
- There is a commitment that the district will approve travel permits quicker this season
- SMHA golf tournament update: we need some additional sponsorships, so let's reach out to the community and see what we are able to secure. We are at 40 registrations to date.
- Bursary recipients: Daniel Marsden and Adam Reidel
- Refeing costs have increased to: \$17 for 60 mins games and \$24 for 90 mins games
- Referee clinics will start in the next few weeks - registration will be posted on the HEO website
- Picture Day: October 28 or November 4? Leanne to review the proposals from the photographers, Marie will check in about the hall availability at JLA.
- Fundraising: Let's try and find some additional sponsors for the regular season and do our due diligence. We will also need to create a tiered sponsorship chart.

#### **6- Vice-President of Finance update**

- Please see monthly report
- Addressing ongoing inquiries from the auditors
- We are receiving a lot of credit card registration transactions this year
- Reminder to check prices of other merchandise suppliers before placing equipment, etc orders
- It was suggested that a refresh of the budget would be required in order to ensure that registration (early bird vs. regular) were in line with the initial budget.

#### **7- Vice-President of Operations update**

- Draft sort out schedule sent to convenors and directors by Sunday for review and will host a planning meeting on July 30 or July 31 to finalize before the ice returns are due August 1
- We have someone who is interested in being the goalie equipment manager: Ben Kirkwood. Motion raised by Rob Lomas (Director at Large) to approve Ben Kirkwood in the position. Motion approved by Bill Corcoran (Director of Development and Mike Kemp (Director of Competitive)

#### **8- Vice-President of Support Services update**

- Please see monthly report

#### **9- Director of Competitive update**

- Registration is now open for conditioning
- An RFP has been sent to Pro2Col and Barrhaven Source for Sports for socks, tryout jerseys and pucks
- The competitive program has 75 registered to date

**10- Director of Development update**

- We have started recruiting for U7 volunteers
- I would like to set expectations and recommendations for U9 teams (arrival times at the rink, etc). Currently creating a guidelines document for the coaches.
- Discussion around a coach mentor for the development program? Will chat with Mike Roy and get his recommendation

**11- Director of House U11/U13 update**

- Please see monthly report

**12- Director of House U15/U18/U21 update**

- Please see monthly report

**13- New Business**

- Registration at 895 (which includes players to Titans and Silver Seven)
- Reviewed and updated the email addresses in Campaigner and found a lot of duplicates
- Registration will close August 15 and then players will be waitlisted

**14- Adjournment**

A motion was made to adjourn the meeting at 9:27pm. Motion made by Mike Kemp (Director of Competitive) and Emily Parent (VP of Finance)

**For additional details, all of the monthly SMHA Council Reports can now be found in this folder:**

[https://drive.google.com/drive/folders/1Rv3Ph72\\_1bq6klBWj6MPQV-bHCxsvvb0?usp=drive\\_link](https://drive.google.com/drive/folders/1Rv3Ph72_1bq6klBWj6MPQV-bHCxsvvb0?usp=drive_link)

